

## Before You File Your Petition, Please Check the Following:

1. Completely fill in the **“Statement of Candidacy”** and **“Nominating Petition”** Sections of your petition in ink, or type the information **before** circulating. If using more than one part-petition, fill all pages out at the same time so the information is the same. (Making copies is permitted, but all part petitions should have an original signature.)
2. Sign and date the front of your petition **before** you get any signatures.
3. For the purposes of **signing or circulating a petition of candidacy for party nomination or election**, an elector is considered to be a member of a political party if the voter voted in the party's primary election within the preceding two calendar years, or if the voter did not vote in any other party's primary election within the preceding two calendar years. Voters listed as “non-partisan” may sign any party petition. Nomination petitions (for independent candidates) may be signed by any qualified elector living in the district in which the election will be held.
4. Ask all signers to write legibly. If you cannot read a signature, please print the name in question above or beside it, as the Board of Elections must verify every signature and address on file. The date must include day/month/year.
5. A complete street address is needed to show residence. We cannot accept a Post Office Box.
6. We strongly urge you to get more signatures than required. There is always a possibility a signer may not be registered, may have moved, or changed their name. The information you turn in must match the information in our system. We will accept up to three times the number of required signatures – as indicated on the cover sheet.
7. Once you have collected signatures, make sure to complete the back side of the part petition, filling in the circulator's statement. **Please note**, the person who circulated the part petition **MUST** fill in the circulator's statement on **EACH** part petition. The number of signatures witnessed on **EACH** part petition must be filled in. **If the number is not filled in - the statement is not complete** - and the petition will be ruled invalid by the Board.
8. Do not let someone sign for another person. For instance, a husband may not sign for his wife, etc. **If this happens, the board will invalidate the whole part petition.**
9. Petition pages must contain signatures of only one county. If your office overlaps into another county, please use a separate part petition sheet for each county.
10. **Candidates** cannot sign their own petitions.
11. **Circulators** cannot sign any part petition they have circulated. (They can sign one circulated by someone else.)
12. Petitions do not need to be notarized.

***It is STRONGLY SUGGESTED that all potential candidates read and review the current Ohio Candidate Requirement Guide.*** Visit our webpage at [www.WayneCountyOH.gov](http://www.WayneCountyOH.gov) (scroll to bottom of home page to “Candidate and Local Issue Information”) for information and helpful links **OR** the Ohio Secretary of State webpage directly at [www.OhioSoS.gov](http://www.OhioSoS.gov). Click on “Elections & Voting”

***It is very important that you check your petition carefully before filing with the Board of Elections.***

If the Board of Elections can be of any help - please feel free to call or stop by the office.

Our hours are Monday through Friday from 8 a – 4 p.

Phone 330-287-5480.

CLARIFICATION REGARDING COMMITTEE REPRESENTATION SECTION

This section is to be used if the candidate wishes to appoint a committee to represent them in the event of a withdrawal from the ballot to appoint a person to appear on the ballot in lieu of the filed candidate.  
(This section is seldom used in Wayne County.)

I, , hereby designate the persons named below as a committee to represent me:  
Name of Candidate

<b>Name</b>	<b>Residence</b>